



Scouts

48th Fife (Dalgety Bay) Scout Group Annual General Meeting Pack

Date: 26th June 2025

Time: 7.30pm

Venue: Scout Hall, Four Lums Road, Dalgety Bay, KY3 0RY

Attendees Invited

- Trustee Board
- Leaders & Section Assistants
- District Representatives
- All Parents and Guardians of Members

Agenda

- 1. Chairman's Welcome & Opening Remarks**
- 2. Apologies**
- 3. Adoption of Minutes & Chairman's Report**
- 4. Treasurer's Report & Acceptance of Accounts**
- 5. GSL's Appointment of Chairman & Treasurer**
- 6. GSL's Appointment of Executive Committee**
- 7. GSL's Report**
- 8. Presentation of Awards**
- 9. AOCB**
- 10. Closing Remarks**

N.B.

- Tea, coffee and biscuits will be available at the hall on the night.
- All financial documentation and OSCR returns are published on our website at <https://www.dalgetybayscouts.org.uk/>
- Supporting content and documents may be found at the rear of the AGM Pack along with the section reports.

2023-24 AGM Minutes

48th Fife (Dalgety Bay) Scout Group - Minutes of AGM held on 20th June 2024

Present: Barry McCleery (Chair), Iain Dick (GSL), Graham Cross (Treasurer), Rob McLeod, Iain Stevenson, Paula Stevenson, Audrey Davies, Niall Williams, Elaine Pert, Peter Merckle, Keith Armour, Martin Doherty, Craig Douglas, Claire Fernie, Iain Dyson, Andrea Hynes- Whalley, Tailor Aspinall, Claire Greenwood, Debbie McCleery, Ewan McCleery

Apologies: Anne Field, Alistair Barrowmen, Keith Bedborough

Adoption of Minutes and Chairman's report 2022-2023

Proposed by Craig Douglas and seconded by Keith Armour

Chairman's report: (Barry McCleery)

- Membership has grown with currently 169 youth members of which 27% are female.
- Thanks to all leaders for providing such a big programme.
- Thanks to Iain Dick and Graham Cross for all their hard work with all things Scouting and finance
- Thanks to Martin Doherty who keeps the minibuses in an immaculate and safe condition, this is greatly appreciated.
- Thanks Peter Merckle and Jeremy Meakin for keeping the hall in such good order.
- Thanks to Ewan McCleery for taking on the role of being Quartermaster.
- Thanks to everyone who has been a part of the group executive and to those that have agreed to sit on the new Trustee Board
- As a group we are going to adopt the new Scouting constitution to immediate effect. Does anyone have any objections? None given.
- *To read the Chairman's report in full please see pages 3-4 of the AGM pack*

Treasurer's report and acceptance of accounts: (Graham Cross)

- There is a £16 000 surplus at the end of this year's accounts as the cost of the hall flooring will come out of the next years accounts.
- The two minibuses are well used. We didn't get as much income as hoped for from external hires, but the group is currently happy to run the buses in this manner.
- The group is now fully digital with cash only being used for fundraising events such as Gala and Christmas Hamper raffle.
- Peter Merckle proposed the acceptance of the accounts and this was seconded by Ewan McCleery.
- *To read the Treasurer's report in full please see pages 5-17 of the AGM pack*

Group Leader's appointment of Chairman and Treasurer : (Iain Dick)

- Barry McCleery was nominated to continue as Chairman and Graham Cross was nominated to continue as Treasurer and it was asked if there were any other nominees for these roles, to which there were no replies.
- Martin Doherty proposed the acceptance of these two appointments and Taelor seconded them.

Group Leader's appointment of the Trustee Board : (Iain Dick)

- The new Trustee Board is to be appointed as follows. Are there any objections? None recorded
 - Iain Dick (Group Scout Leader)
 - Barry McCleery (Chair)
 - Graham Cross (Treasurer)
 - Martin Docherty (Minibus Convenor)
 - Rob McLeod (Admin/Parent Rep)
 - Craig Douglas (Admin)
 - Peter Merckel (Maintenance)
 - Keith Armour (Parent Rep)
 - Euan McCleery (Equipment/Youth Rep)
 - Elaine Pert (Honorary Member)

Group Leader's report : (Iain Dick)

- Thanks to all Leaders, Parents, Peter Merckle (hall maintenance), Jeremy Meakin (hall maintenance), Ewan McCleery (Quartermaster) and Martin Doherty (minibus).
- Thanks also to the Trustee Board (formerly known as Group executive) which without them the uniformed scouting does not get the support.
- Much thanks go to Barry McCleery for being chair and to Graham Cross as treasurer.
- Thanks to Audrey Davies as minute taker for GLT and TB meetings
- All cupboards now have keyless keypads for access and looking to replace locks on front entrance door with a keyless system
- Tree maintenance is underway after proper reports were done and circulated to all neighbours with no objections.
- Work still to be undertaken is the shed removed and shelter extended as well as drainage to the back field.
- It was asked if there were any questions, to which there were none.
- *To read the Group Leader's report in full please see page 18 of the AGM pack*

Presentation of Awards

40 year Service Award	- Peter Merckle
15 year Service Award	- Craig Douglas
Platinum Chief Scout Award	- Jess Miller
	- Csenge Adamik
Diamond Chief Scout Award	- David Webster
	- Katrina Law
	- Katie Pearson
Young Leader Belt	- Katie Pearson
	- David Webster
Squirrels Chief Scout Acorn Award	- Emily McLuckie
Beavers Chief Scout Bronze Award	- Rory Ferguson
	- Glen Reid
	- Murray Thomson
	- William Routledge
	- Bridgette Campbell
	- Callum Morrison
	- Xander Lowe
	- Jonathan Lowe

AOCB

- Craig Douglas thanks Barry McCleery, Graham Cross and Iain Dick for all their hard work and running all the stuff that allows the leaders to get on with their roles
- Martin Doherty highlights that despite invites there are no parents attending the AGM. It is agreed that ideas attract a wider group attending would be discussed at the next TB meeting but that any suggestions can also be emailed to Iain Dick.

Closing Remarks

Barry McCleery once again thanked everyone for their hard work and for attending the AGM, meeting was closed and refreshments served.

Chairman's Report

Chairman's Report 2024/25

When I wrote my report last year, Scouting was going through transformational changes and the Executive Committee was changing to a Trustee Board, with more focus on the oversight and governance of the charity. Everyone on the Board has adapted well to the changes and the new structure is working well. 2024/25 has been another successful year for the Scout Group. It is good to see that all our sections are thriving, and the young people of Dalgety Bay are learning fantastic skills and having fun while doing so!

Our current membership numbers are:

164 Youth members

37 Leaders

10 Young Leaders

10 Trustee Board members

My thanks go to all the leaders and young leaders for all the time they give to the young people of Dalgety Bay. The high numbers throughout the sections are testament to the quality of the programmes that are planned and delivered on a weekly basis. As a group we are lucky to have such a dedicated group of volunteers.

I would also like to thank everyone involved in the Trustee Board for the time and effort they put in throughout the year. The Scout Group would not be in the position it is in without the time they give.

My thanks also to Group Lead Volunteer Iain Dick and Treasurer Graham Cross whom I work closely, for all the work they do for the group throughout the year. These roles are key to the group and both Iain and Graham give up a huge amount of time to ensure everything runs smoothly.

There are some other key roles within the group that I would like to thank for all the work they put in throughout the year:

Minibus Convenor – Martin Docherty

Quartermaster – Ewan McCleery

Hall Maintenance - Peter Merckel and Jeremy Meakin

Martin, Ewan and Jeremy are also Scout Leaders and Peter is a former Cub Leader and they all go above and beyond to ensure the minibuses, group equipment and property are kept in excellent condition and ready to be used at all times.

As a Trustee Board we managed to get two major projects over the line in the last financial year. The hall floor was replaced and has had good use for over a year now and with care and maintenance should last us around 30 years. We have also built a 2nd shelter for storage of equipment and thanks to Craig Douglas (Explorer Leader and Trustee Board member) for being key to the planning and build and to the Explorer section and its leaders for all their help with the construction.

The Trustee Board also set a policy to financially support youth members who apply and are selected to go on international camps such as World Jam or a World Scout Moot. As a Trustee Board we see these decisions as being key to supporting our members and helping them to experience Scouting on a world stage.

A group of our size is no small undertaking, and it is the collective effort of everyone involved that makes it the success it is. As much as leader numbers are currently fairly favourable, all areas of the Scout Group have struggled at some point throughout the year with volunteer numbers which has put section nights and activities at risk and actually led to us being unable to support the Dalgety Bay Gala for the first time. This is generally our biggest annual fundraiser (adding £1000 into group funds in 2024) and promotional event, so it was disappointing that we failed to get support for this.

We had hoped to start a fundraising committee to allow us to further support the group, but interest was very low so

went no further but if any parents would like to get involved, please do contact me.

The key functions of the Trustee Board are:

- As a registered charity we are the Trustees and are responsible for complying with all legislation applicable to charities.
- Upkeep and maintenance of the Group's assets (Hall, Minibuses, Equipment, etc) and the required insurance policies.
- Fundraising and the administration of all finances.
- Supporting Group public occasions and our charitable endeavours.
- Assisting with recruitment of leaders and other adult volunteers.
- Supporting all sections to allow them to put on varied and exciting programmes for our members.

OSCR

Our accounts need submitted to OSCR on an annual basis to maintain our charitable status. Without retaining charitable status, we cannot have a Gift Aid Scheme and could not obtain relief on rates, water services and bin collections.

Gift Aid

Obtained £4919 in tax rebates for year 2023-2024.

The group actively requests parents to join the scheme as this is the single biggest income for the group after monthly subscriptions. If you have not signed up already, please contact your section leader or our Treasurer.

Membership

The Trustee Board monitor payments to verify subscriptions owed to the group are being paid with anyone falling into arrears being contacted, to remedy the shortfall. If any young person requires support to stay in Scouting this can be brought to the Trustee Board for review. Our aim is to help the young people of Dalgety Bay enjoy the benefits of Scouting and we can support families in need when required.

Barry McCleery

Group Chairman

48th Fife (Dalgety Bay) Scout Group

Treasurer's Report

Summary Sheet

48th Fife (Dalgety Bay) Scout Group
Income & Expenditure v Prior Year - OSCR Report
For The 12 months to 31 March 2025

Income	2024-25	2023-24
Camp Receipts	26,600	19,938
Program event and other activity receipts	1,544	1,579
Memberships received	28,603	31,243
Gift aid rebate	4,919	5,368
Minibus hire - External	1,596	857
Minibus hire - Internal (receipt)	880	610
Donations received	1,744	1,889
Fundraising receipts	1,750	5,244
Grants received	1,000	726
Other Income	2	356
Interest income	181	123
Total Income	68,820	67,933
Expenditure		
Camp payments	26,878	21,287
Program activity costs	5,438	2,769
Minibus hire - Internal (payment)	880	610
External vehicle hire	-	-
OSM payment charges (camps and activities)	974	1,130
Capitation fees	8,610	7,859
Badges purchased	1,517	1,361
Fundraising expenses	72	244
Uniform purchases	788	1,048
Equipment purchased - camping	693	939
Equipment purchased - hall	17,492	806
Equipment repairs	911	395
Building maintenance	3,513	1,644
Minibus purchase	-	-
Minibus fuel	1,505	1,037
Minibus insurance	1,842	2,274
Minibus repairs	1,824	757
Minibus road tax	338	295
Cleaning	2,495	2,407
Gardening	830	750
Head & light	2,172	1,583
Independent Examiner	50	50
Insurance	657	788
Bank & GoCardless Charges (memberships)	651	61
Software & IT	708	715
Sundry expenses	1,192	864
Training	800	358
Donations made	-	-
Total Expenditure	82,828	52,031
Net Income / (Expenses) - Incl. Activities	(14,009)	15,902

NB this page does not form part of the OSCR report but has been prepared in support of the accounts.

Treasurer's Report

Trustee Report

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name	48 th Fife (Dalgety Bay) Scout Group
Other names charity is known by	
Registered charity number	SC020064
Charity's principal address	Scout Hall, 4 Lums Road
	Aberdour
	Dalgety Bay
	Postcode KY3 0RX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr I Dick	GSL		District Commissioner
2	Mr B McCleery	Chairman		GSL
3	Mr G Cross	Treasurer		GSL
4	Mr C Douglas	Advisor		At AGM
5	Mr M Docherty	Minibus Convener		At AGM
6	Mr R McLeod	Advisor		At AGM
7	Mrs E Pert	Honorary		At AGM
8	Mr P Merkel	Maintenance		At AGM
9	Mr K Armour	Parent Rep		At AGM
10	E McCleery	Equipment		At AGM
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

APPENDIX 1**Reference and administration details**

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Policy, Organisation and Rules (POR) issued by the Scout Association

Trustee recruitment and appointment

The recruitment and appointment of the Executive Committee (Trustees) is in accordance with POR rule 5.D.1. Constitution for a Group (Scotland).

Objectives and activities

Charitable purposes

The purpose of the Scout Association is to promote the development of young people in achieving their physical, intellectual, social and spiritual potentials, as individuals, responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout promise and Law and guided by adult leadership

Summary of the main activities in relation to these objects

A full program was operated during 2024/25 including weekly in person meetings and activities, badge work, sleepovers, camps and other external activities.

With the ongoing cost of living crisis and inflationary pressures the group remains happy to continue supporting those families in need of financial support as we did not want to see any young person miss out on Scouting opportunities and the mental health benefits of being involved in such activities.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

- The Trustees undertook two large capital expenditure projects during the year to support the long term future of the group:
 1. The wooden flooring of the Scout hall was fully replaced at a cost of £14,880.
 2. The construction of a new external shelter for storage of equipment at a cost of £2,060.
- Gift Aid of £4,919 successfully claimed for 2023/24 memberships and received in May 2024. A further gift aid claim has been made for 2024/25 memberships and is expected to be received June-July 2025.
- Donated the weekly use of the hall to a local knitting group 'A Good Yarn In The Bay'.
- At various points in the year the group lends camping equipment to other scout groups and local charities to support their charitable activities.

Financial review

Brief statement of the charity's policy on reserves

The Executive Committee (Trustees) believe the reserves held by the Group are ample to maintain solvency and support its aims. The reserves cover the timing between receipts and payments and enable for any reasonable unexpected items of expenditure. The Trustees have also begun long term planning for required and desired major capital expenditures over the next 5 years to ensure reserves meet the long term goals of the group.

Details of any deficit

The Group have again agreed to hold 1 year of running costs as a reserve. This equates to approximately £25,000.

The group made a deficit of £14,009 for the year to 31 March 2025 because of two large capital projects undertaken 1. Replacement of hall floor £14,880 and construction of new external storage shelter £2,060.

The group had carried forwards reserves to cover these costs, including £9,500 of funds donated in a previous financial period by a local charity towards the floor replacement.

Donated facilities and services (if any)

The continual free use of the fenced off land at the rear of the Scout Hall for Scouting activities. The Group pay for professional maintenance of the grounds for the continual use and benefit of the sections.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Iain Dick</i>	<i>Barry McCleery</i>
Full name(s)	Iain Dick	Barry McCleery
Position (e.g. Chair)	Group Lead Volunteer	Group Chairman
Date	10/06/2025	16/6/25

Treasurer's Report

Receipts and Payments Accounts

APPENDIX 2

Enter charity name below

Enter SC No. below

48th Fife (Dalgety Bay) Scout Group

SC020064



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2024		31	March	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	26,656				26,656	30,642
Legacies					-	-
Grants	1,000				1,000	726
Receipts from fundraising activities	1,750				1,750	5,244
Gross trading receipts					-	-
Income from investments other than land and buildings	181				181	123
Rents from land & buildings					-	-
Gross receipts from other charitable activities	1,599	28,144			29,743	22,729
					-	-
A1 Sub total	31,186	28,144	-	-	59,330	59,464
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	31,186	28,144	-	-	59,330	59,464
A3 Payments						
Expenses for fundraising activities	72	-			72	244
Gross trading payments					-	-
Investment management costs	651	974			1,625	1,131
Payments relating directly to charitable activities	18,024	35,383			53,407	40,392
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	50	-			50	50
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	18,797	36,357	-	-	55,154	41,817
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	8,012	10,173			18,185	1,745
Purchase of investments					-	-
A4 Sub total	8,012	10,173	-	-	18,185	1,745
Total payments	26,809	46,530	-	-	73,339	43,562
Net receipts / (payments)	4,377	(18,386)	-	-	(14,009)	15,902
A5 Transfers to / (from) funds	880	(880)			-	-
Surplus / (deficit) for year	5,257	(19,266)	-	-	(14,009)	15,902

APPENDIX 2

48th Fife (Dalgety Bay) Scout Group

SC020064

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	75,632	11,633			87,265	71,363
	Surplus / (deficit) shown on receipts and payments account	5,257	(19,266)			(14,009)	15,902
						-	
						-	
	Cash and bank balances at end of year	80,889	(7,633)	-	-	73,256	87,265
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-
B2 Investments	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £
				Total		-	-
B3 Other assets	Details			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
	Land & Scout Hall			General	4,500	150,000	150,000
	Camping & Hall Equipment			General	20,000	20,000	20,000
	Minibus - White			General	9,915	5,500	7,500
	Minibus - Blue			General	28,794	20,000	25,000
				Total	63,209	195,500	202,500
B4 Liabilities	Details			Fund to which liability relates		Amount due to nearest £	Last year to nearest £
	Camp fees			Restricted		-	-
				Total		-	-
B5 Contingent liabilities	Details			Fund to which liability relates		Amount due (estimate) to nearest £	Last year to nearest £
				Total		-	-
Signed by one or two trustees on behalf of all the trustees	Signature*	Print Name		Date of approval			
		Barry McCleery Graham Cross					

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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	Type of activity or project supported	Individual / Institution	Number of grants made	£
C2 Grants	Tesco - Squirrels drey resources	Institution	1	1,000
			Total	1,000

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information	Included in donations received are monthly membership subscriptions net of capitation fees as follows:		
		2024/25	2023/24
	Membership subscriptions received	£28,603	£31,243
	Capitation fees paid to Scouts Association	£ 8,610	£ 7,859
	Net memberships included in donations	£19,993	£23,384

48th Fife (Dalgety Bay) Scout Group

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership subscriptions net of capitation fees	19,993				19,993	23,384
General donations	1,744				1,744	1,890
Gift Aid rebate	4,919				4,919	5,368
Total	26,656	-	-	-	26,656	30,642

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2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Tesco	1,000				1,000	-
Scouts Scotland		-			-	646
East of Scotland Scouts		-			-	80
					-	
Total	1,000	-			1,000	726

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3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hire of Minibus	1,596				1,596	857
Camps		26,600			26,600	19,939
Program Activities		1,544			1,544	1,579
Uniforms	3				3	354
					-	
					-	
					-	
Total	1,599	28,144	-	-	29,743	22,729

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Program Activities		5,438			5,438	2,769
Badges & Uniforms	2,137	167			2,304	2,409
Equipment Repairs	3	908			911	395
Building Maintenance	4,343				4,343	2,394
Heat, light, cleaning	4,667				4,667	3,990
Minibus running costs	4,376	1,133			5,509	4,363
Camps		26,878			26,878	21,452
Donations made	-				-	-
Training		800			800	358
General running costs	2,498	59			2,557	2,262
					-	
Total	18,024	35,383	-	-	53,407	40,392

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48th Fife (Dalgety Bay) Scout Group

SC020064

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below General	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	26,868				26,868	30,842
Legacies					-	-
Grants	1,000				1,000	-
Receipts from fundraising activities	1,760				1,760	6,244
Gross trading receipts					-	-
Income from investments other than land and buildings	181				181	123
Rents from land & buildings					-	-
Gross receipts from other charitable activities	1,698				1,698	1,211
Sub total	31,188	-	-	-	31,188	37,220
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	31,188	-	-	-	31,188	37,220
Payments						
Expenses for fundraising activities	72				72	244
Gross trading payments					-	-
Investment management costs	851				851	-
Payments relating directly to charitable activities	18,024				18,024	14,721
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	60				60	60
Preparation of annual accounts					-	-
Legal costs					-	-
Bank charges					-	640
Sub total	18,797	-	-	-	18,797	15,665
Payments relating to asset and investment movements						
Purchases of fixed assets	8,012				8,012	977
Purchase of investments					-	-
Sub total	8,012	-	-	-	8,012	977
Total payments	26,809	-	-	-	26,809	16,632
Net receipts / (payments)	4,377	-	-	-	4,377	20,888
Transfers to / (from) funds	880				880	610
Surplus / (deficit) for year	6,267	-	-	-	6,267	21,298
Nature and purpose of funds						
General unrestricted fund						

48th Fife (Dalgety Bay) Scout Group

SC020064

Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Camps & Activities	Training	Other			
Receipts						
Donations					-	-
Legacies					-	-
Grants					-	726
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	28,144				28,144	21,518
Sub total	28,144	-	-	-	28,144	22,244
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	28,144	-	-	-	28,144	22,244
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs	874				874	-
Payments relating directly to charitable activities	35,383				35,383	25,871
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Bank charges					-	681
Sub total	36,367	-	-	-	36,367	26,282
Payments relating to asset and investment movements						
Purchases of fixed assets	873		8,600		10,173	768
Purchase of investments					-	-
Sub total	873	-	8,600	-	10,173	768
Total payments	37,030	-	8,600	-	46,530	27,030
Net receipts / (payments)	(8,886)	-	(8,600)	-	(18,386)	(4,786)
Transfers to / (from) funds	(880)				(880)	(810)
Surplus / (deficit) for year	(9,766)	-	(8,600)	-	(18,286)	(5,396)
Nature and purpose of funds						
Camps & Activities - funds donated on behalf of young people to cover the cost of camps, trips and delivery of program activities.						
Training - grants received to help fund the cost of leader training.						
Other - general restricted fund for specific purposes. This year the charity spent the £9,500 donation from 2022/23 given to partially fund a new hall floor. The new floor was installed in May 2024.						

Treasurer's Report

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the Trustees of 48th Fife (Dalgety Bay) Scout Group, SCO20064

I report on the accounts of the charity for the year ended 31 March 2025.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Stuart Fairley

Relevant Professional qualification/professional body:

Chartered Institute of Management Accountants
1-3XK2TL / 990056423

Address:

8 Collins Crescent,
Dalgety Bay,
FIFE,
KY11 9FG

Treasurer's Report

Notes to the 2024-2025 Accounts

Results and Future Group Finances

The group made a planned deficit for the year of £14,009 following the previous year's surplus of £15,902. The deficit was because of two large capital projects undertaken by the Trustees during the year:

1. The aging wooden floor in the hall was completely replaced with a brand-new wooden sports style floor which is expected to last 20+ years. This cost £14,880.
2. A new external shelter was constructed for storage of equipment at a cost of £2,060.

These capital projects were planned and funded from brought forward reserves, including £9,500 donated by a local charity towards the hall floor replacement which was set aside and held for that purpose.

Memberships receipts were down £2,640 over the previous year, but our capitation fees payable to the Scouts Association increased by £750. Overall, that meant the group had £3,390 less from our main source of income for covering the running costs of the group and the hall.

With running costs increasing and net membership receipts falling, the Trustees are mindful of ensuring that the group stays financially secure but at the same time as a charity we want to keep membership costs as low as possible for our young people. The Trustees have set out a budget for the year to 31 March 2026 which expects us to make a small deficit of less than £1,000 for the following year, which can be easily covered by existing reserves, while maintaining membership fees at £15 per month per young person.

Trustees have made efforts to set up a fund-raising group to support the charity in delivering future capital projects and maintaining membership fees at £15 per month. We haven't had sufficient interest in supporting the group in this manner, so we may need to consider membership fee increases next year to cover our increasing costs.

Longer term planning is also being under-taken by Trustees to determine how best to use existing reserves, and what fundraising requirements would be needed to undertake known, required and optional desired future capital projects.

Looking forward the Group has comfortable reserves that are more than sufficient to cover expected running costs while allowing trustees to continue to spend on replacing camping equipment, further hall improvements and maintaining ownership of two minibuses.

Financial Governance

The group continues to collect memberships using Direct Debit (DD) via GoCardless. In total 96% of all memberships were collected by DD with the balance being a small number of catch-up payments for arrears and 4 remaining families that did not respond to requests to move away from Standing Order.

Financial records for the group are 100% electronic and accessible to the Trustees and scouting volunteers via the Group's Google Drive. This includes all bank statements, invoices, receipts and membership statements from GoCardless. All expenses are reviewed and approved by a second volunteer / trustee familiar with the cost, and all bank payments require dual authorisation. Monthly accounts are prepared and shared with Trustees for review and discussion at Trustee Meetings.

The group collects all memberships and payments for camps and activities electronically via OSM payments or by direct payment into section bank accounts. There remain two cash based fundraising activities being the Dalgety Bay Gala and fundraising raffles. Cash from these events is counted and reported by at least two scouting volunteers and banked by the Treasurer as quickly as possible after the event.

Graham Cross, Group Treasurer

Group Lead Volunteer's Report

It has been a really positive year for the Group with eight flourishing sections. We continue to provide Scouting from ages 4-18 with all sections at, or near, capacity and have welcomed a number of new adult volunteers to support the great work done to provide outdoor and Scouting experience for over 180 young people of Dalgety Bay. All sections are running strong and varied programmes and are well supported. We are fortunate to be able to provide such a level of Scouting to our community but demand remains greater than supply.

I would like to start by saying a massive thank you to all the volunteers that help to support our Group. Without volunteers there is no Scouting and to each and every person that gives up their time to help, from occasional helpers to the section leaders, I extend a massive thank you. You make it all happen!

Next, I would like to thank the Trustee Board (formerly the Group Executive) for their hard work in ensuring that the 48th has sufficient financial resources, a safe and fit for purpose meeting place and the equipment needed to support the programme and activities. I would like to specifically mention Graham our Treasurer for transforming our accounting to add accountability, traceability and controls to protect us as a charity and the leaders from the pain of dealing with cash and payments. I would also like to mention Barry for keeping us all on the straight and narrow and Martin Docherty who has undertaken a massive amount of work keeping our minibus fleet in excellent working order to support both internal and external use. Martin has saved us a fortune in garage bills by undertaking a large amount of work himself before the garage get the vehicle for servicing and MOTs.

Together with the rest of the Trustee Board we have undertaken the following work this year:

- New floor – mainly paid for by a grant from the Aberdour Masonic Lodge
- Replaced all cupboard locks with code locks to avoid the number of keys being handed out
- New fridge/freezer installed

Work we hope to undertake soon includes:

- Remediation of dead tree branches outside (large sections have fallen in storms)
- Extension of the shelter in the rear field to replace the rotten shed
- Work to aid drainage on the rear field
- Replacement of the hall door access systems with a keyless system

Remember, we always need volunteers so please don't be shy if you think you've time and enthusiasm to give. The more volunteers we have the easier it is on all of us to keep this great thing called Scouting going. Let me know if you think you can help!

I would also like to congratulate all of our adult members who picked up recognition awards from the Scout Association this year.

Iain Dick

Group Lead Volunteer

iain.dick@dalgetybayscouts.org.uk

Supporting Content & Documents

Section Reports – Donibristle Squirrels

Squirrels

Over the last year our squirrels have been very busy getting up to new and exciting activities. We visited district camp for the day then created scrapbooks to look back on our visit. We walked in the gala parade with our homemade banner.



We were very lucky to get to see behind the scenes in Aldi and even getting a turn to scan through some items. We had cool creatures come along with some animals for us to see and hold.



We visited the fire station and got to use the hose and have a shot inside the fire engine. We have also visited Dalgety Bay Care Home and played board games with the residents.

We did a sponsored walk for Cash for Kids Step around Scotland, where we raised £100!

In the past year we have awarded a total of 173 badges, with 6 of those being our Chief Scout Acorn Awards.

As always, we are thankful to the parents who come and help us each week!

Rainbow Squirrel, Yellow Squirrel, Purple Squirrel and Blue Squirrel



Supporting Content & Documents

Section Reports – St. Bridget's & Donibristle Beavers



Donibristle and St Bridgets

The Beavers over the year have been very busy. They have been building dens, litter picking, learning about St Davids day, sending letters to our pen pals in Australia. We have also visited the fire station and RNLI, with many more activities and trips. They really enjoyed the glowstick walk and taking part in Jambowlree.



The Beavers enjoyed the St Andrews sleepover where they did a ceilidh and did all things Scottish. They have also done 2 tubing sleepovers. We did a superhero camp where the Beavers dressed up as their favourite superhero and walked from Burntisland to the scout hall to raise money for the food bank. They raised an amazing £582 which was turned into 218.6KG of items.



Our amazing young leaders have been teaching the beavers karate, doing experiments and they taught them how to put up and take down the tents, which they loved.

We have given out a total of 836 badges, 8 of which were Chief Scouts Bronze award.

Unicorn, Rainbow, Ringtail, Rusty and Chip



Supporting Content & Documents

Section Reports – St. Bridget's Cubs



During the year we have welcomed three new leaders, Jennifer, Kathy and Alasdair. We had a number of Beavers moving up to Cubs. Currently we have 19 members and 5 working towards completion of their Chief Scout's Silver award. Our Young Leader Cameron is a huge asset to the unit, bringing a knowledge of Scouting, great games, patience and sets a wonderful example to the cubs. We couldn't have completed the pioneering without you!

The focus has been on catching up with badgework this year but continuing a sense of adventure and fun. After the 2024 summer holidays the Cubs got right back into it with a Cycle Camp shared with Donibristle Cubs, thanks to Alistair Borrowman and the wider team for delivering such an awesome event.

We worked on the Reader Badge and had a young published author visit us to encourage creativity, writing and reading. We also worked on the Chef badge, creating alien noodles to encourage healthy eating and preparation of vegetables. We also had a confectionary night to

make a variety of sweets to gift to loved ones. We learnt about how other cultures celebrate Halloween.

The highlight of the year was when 7 St Bridget Cubs attended the annual Scottish Cub Camp *The Howling*, together with around 500 other Cubs from all over Scotland. The cubs had a real can-do attitude and absolutely loved this experience. Thanks to Sarah for co-ordinating and involving St Bridgets.

Our Winter Craft Camp, shared with Donibristle, was another enjoyable, crafty and active camp, with the Cubs learning how to watercolour, make woggles and enjoy some really fun games. We carried this on through the programme with an origami night and making Mother's Day Cards.

Earlier this year we had a visit from Guide Dogs Scotland, later we raised some money to support them via a Beetle Drive in the hall (whilst educating the Cubs to Bettles music!).

Our first camp of 2025 was the *Cubs Have Talent* Camp, which included a sing a long litter pick, international dancing, crafts and a magic show. Thank you to Jenny and Alastair from Donibristle for all their help. On the theme of the entertainment badge we also made our own puppet show and practised public speaking and balloon modelling.



In May we took part in the 2nd Trailjam, with Donibristle Cubs, thanks to Sarah for organising this.

Kathy and Alasdair led the way with the Science Badge this year, doing some fantastic experiments over a number of weeks. They also ran the animal carer badge, and we brought dogs and rabbits to the hall! We recently worked on the Gardeners badge and tidied up the front area of the Scout Hall and grew seedlings to plant in community pots. Our thanks again to Alastair Borrowman for assisting us with Coding at Inverkeithing High School last month. Our last meeting was the Parent Cub Fishing Trip, a huge success at Balmule Fishery in Dunfermline, creating truly magical memories for those that caught their first fish!

Supporting Content & Documents

Section Reports – Donibristle Cubs

During the year we have welcomed a number of Beavers moving up to Cubs and also received new recruits to Scouting from the waiting list. We said goodbye to a number of Cubs as they move on to Scouts. Of these 9 achieved their Chief Scout's Silver award. Currently we have 16 members.

Our Young Leaders; Lewis, Matthew, Conner and Heilyn, have once again ensured that Donibristle Cubs runs smoothly and bring a depth of Scouting knowledge that is invaluable.

We have welcomed Jenny Rowe as a new leader but sadly Sarah Broadbent has left the section. We give heartfelt thanks for the years of service that Sarah gave the section and the hard work she put in to ensure the Cubs achieved all they could while they were with us.

During the last year Donibristle Cubs have been very busy having fun. After the 2024 summer holidays the Cubs got right back into it with a Cycle Camp shared with St. Bridget's Cubs. Thanks to Barry, Ewan and Matthew McCleery for supplying the cycle expertise for this camp.



A few weeks after this came one of the highlights of the year when 13 Donibristle Cubs attended the annual Scottish Cub Camp *The Howling*, together with around 500 other Cubs from all over Scotland. The activities on offer included Jacob's ladder, abseiling, climbing, backwoods cooking, meeting exotic animals, fire lighting, etc...



Thanks to the The Kingdom Amateur Radio Society and The Inch Active Support Unit the Cubs were once again able to take part in the Jamboree on the Air.

Our Winter Craft Camp, shared with St Bridget's, was another enjoyable, crafty and active camp, with the Cubs having an in-door snowball fight (foam snowballs). Also in the winter term, thanks to the support of Donibristle Primary School in loaning us BBC micro:bits and Inverkiething High School Community Use, we were able to get the Cubs making code to program hardware devices using PCs. Cubs also enjoyed using the Group's new Curling equipment.

Earlier this year we had a visit from Guide Dogs Scotland. The Cubs enjoyed meeting Henry, an 8 month old golden lab and learning about his training. Our first camp of 2025 was the *Cubs Have Talent* Camp, which included a visit from a very talented magician. Thanks to St Bridget's Cubs for organising this. Thanks to Iain and Paula Stevenson the Cubs have also been able to enjoy archery and in May took part in the 2nd Trailjam, with a walk, together with St Bridget's Cubs, to Aberdour and back. Later in the month we had a tented sleepover, giving the opportunity for some Cubs to sleep in a tent for the first time. Thanks to Rob McLeod and Jennifer Campbell for helping us to enable this to happen.

Supporting Content & Documents

Section Reports – St. David's Scouts

This year has seen us carry on with the full routine of adventure and new opportunities, with the departure of some of our older scouts and an influx of new younger members they have worked on building their skills and confidence in the scouting basics. We would like to think that there have been loads of great memories, moments and activities and we want to share a few of our highlights below.

Summer 2024 kicked off with a District camp at Fordell, a trip to play frisbee golf and a splash at Foxlake mixing up the weekly sessions looking at First aid, axe and saw skills and camping hacks.

From that point onwards there's been a continued variety in the activities and opportunities. We've taken on cycling activities, hill walking days, kayaking/SUP sessions, archery and, based on the feedback from the Scouts, plan to continue to run with these in the future program.

We've fitted in opportunities for camps this year including a summer holiday week spent on Rum exploring island life, meeting the local wildlife in the deer larder and getting a bonus night on camp when the ferry was cancelled. Camping remains a key part of the program giving the Scouts the opportunity to work on personal independence and team work as well as giving longer periods to take part in activities and consolidate skills.

Troop nights have been no less varied or busy. We've fitted in pioneering, first aid, Survival skills, team building, life skills, playing task master and debating Eurovision. We spent a bit of time in the winter giving the scouts an opportunity to spend some time developing competence in a skill with the scouts having a choice of an area to spend 4 weeks improving. This is something that the Scouts enjoy during each of the winter terms.

In the usual manner it has been great to welcome in new members from the cub packs and somewhat sad to see older members depart and move on to Explorers and other activities. We wish all those departing the best of luck with their next adventure and hope they remember their time with us positively. We've awarded loads of badges (we know you all like sewing) and a number of Chief Scout Gold awards, congratulations to everyone for these, they are recognition of the effort our Scouts have put into their activities.

Keith Wood
Team Leader

Supporting Content & Documents

Section Reports – Donibristle Scouts

It's been an exciting and action-packed year at Donibristle Scouts since last June, with 10 troop camps, numerous awards, and a wide array of adventures.

In July, our outgoing senior Scouts undertook their first expedition - a complex, self-supported journey by train, bus and on foot, including navigating Dundee City Centre to get to the Jock Neish Centre in Angus and back.

August saw 10 Scouts and four leaders don kilts and head south to England for the Red Rose Jamboree, a major highlight of the summer. The Scouts had a great time loaded with action packed activities and making new friends as well as a more relaxed 'day off' in York regrouping with just our troop and a Pizza Hut lunch.

In September, we braved a chilly camp at Barrwood, which included historical excursions to Bannockburn and the Wallace Monument—also marking my first camp with the troop.

Throughout the autumn term, we focused on a variety of staged, activity, and challenge awards. These efforts prepared us for our Christmas Adventure and built excitement for our refreshed 2025 programme.

December's adventure began with a sub-zero night in lightweight tents behind the Scout Hall. The next day, the troop packed as if for an alpine refuge and embarked on a full-day hike to the lofts of Fordell. There, we joined Merlin ESU for a festive banquet, followed by campfire treats the next morning before returning home.

In response to a troop survey, our 2025 programme has been built around rotating themes: Challenge, Practical, Camp Skills, Community, and Adventure. We're also committed to camping every calendar month in pursuit of the Silver and Gold Zodiac Awards.

Our well-maintained pool of minibuses has been crucial in supporting our adventures, allowing us to run monthly camps and varied programme excursions.

January took us to the Mills Observatory in Dundee for some stargazing ahead of our first camp of the year at Wemyss Firs where focus was on wood skills with saws and axes and cooking on open fires.



March's camp at Nineacres focused on shelter-building using natural materials, followed by a much-needed warm-up at a Perth swim disco with waterslides and an assault course (and obligatory poke of chips on way back to camp!)

In April, we camped at Invertrossachs on the south shore of Loch Venachar. Scouts cooked in patrols using our newly expanded set of Trangia stoves in fantastic scenery. While the main troop camped, a team of six senior Scouts undertook their Expedition Challenge, travelling independently by foot and public transport to Invertrossachs. There, they stayed—self-supported—in the fantastic 'Foxes Den' bivvy, before returning in time to see the group gear neatly packed away.

May brought us back to Barrwood for a multi-activity weekend featuring paddleboarding, canoeing, caving, and hammock camping. Scouts also took full responsibility for meal preparation throughout the camp.

This February, Iain and Paula stepped back from regular Scouting after more than a decade of dedicated service. It's heartening to still see them supporting district events and group activities like the Watersports Day.

A big thank you to Struan Moodie for assisting Martin, Ewan, and I on several camps. While our leadership team brings a strong skill set, running a large troop often requires additional support to maintain safe supervision ratios. Special thanks also go to Keith Wood for mentoring me through the process of securing multiple permits—enabling even more ambitious adventures for our Scouts—and to our wider group and Trustees for their ongoing support and guidance.

We've celebrated many achievements across the troop this year, with Scouts earning staged and activity badges such as **Climber, Caver, Astronomer, Mechanic,** and **Camping**, along with **Hikes, Navigator, Nights Away** (including an impressive 100 nights - as well as four 50 nights), **Time on the Water**, and **Paddlesports** awards. Ten of our Scouts have achieved Silver **Zodiac Awards**, and one Gold - with a number of others chasing their heels. We've also had recipients of every Challenge Award, culminating in the top awards at our level being presented tonight.

We've invested 11 Scouts this year and currently comprise 29 Scouts, 4 leaders and an inspiring young leader, Isla - who came up through Scouting in our troop. Over the coming months we'll see 11 of our decorated, senior Scouts move on and we'll be sad to see them go but with them all the best. With a few more "SCubs" inbound, we're excited about our future, and seeing our budding young people step-up to fill the huge shoes their outgoing seniors leave behind.

Rob McLeod

Team Lead, Donibristle Scouts



Supporting Content & Documents

Section Reports – Merlin Explorers

Highlights from Another Busy Year

Membership Growth

Merlin Explorers has had an exciting year with a healthy membership count. New members have joined from both Scout troops, and there is a promising list of potential members who will soon reach the eligible age to join.



Activities and Programmes

The unit has engaged in a wide variety of activities designed to challenge and inspire. These included:

- Indoor and Outdoor Team Building: Nights in the hall for team-building exercises, outdoor and indoor pioneering activities, including the impressive construction of a bridge through the middle of the hall.
- Skill-based Activities: Catapults, knot practice, and den building sessions.
- Cooking Adventures: Pancake-making, outdoor fire cooking, and mastery of Trangia cooking.



Nights Away

The Explorers enjoyed numerous nights away, participating in exciting activities such as:

- Swimming, climbing, rafting, and bowling.
- Fireworks displays and karting.
- Engaging games such as manhunt and blind drop-offs.

Joint Activities

Joint nights proved especially popular this year, with collaboration across different groups:

- Events with other Explorer units in the district, such as an end-of-exam disco.
- A recent joint night with Network members at The Wing.



Skills Development

The Explorers demonstrated their practical skills through the construction of the new store. This hands-on project provided an opportunity to learn tool usage and gain a sense of accomplishment in seeing their labour come to fruition.



Camping Highlights

The unit participated in several memorable camping events, including:

- Meggernie Almost Haunted camp.
- Christmas camp and District Chill camp.
- Attendance at Young Leader training weekends.

Additionally, during the summer, some members were selected and trained to attend the Blair Atholl Jamboree. This remarkable two-week event included a range of activities, evening entertainment, and self-sufficiency tasks such as cooking and cleaning. The Rosyth patrols performed exceptionally well, with one patrol winning Vango Force 10 tents, thanks to Blacks, for being the best overall patrol on-site.



Leadership and Awards

Many of our young people have stepped up to demonstrate and enhance their leadership skills by supporting other sections. This initiative is preparing them to be the leaders of the future. The unit forum has played a significant role in shaping the programme, with patrols taking turns to organise and lead nights during some terms. These activities not only foster leadership but also contribute to the awards that many Explorers are actively working towards.

Conclusion

The Merlin Explorers have had a year filled with growth, learning, and fun. From skill-building activities and adventurous nights away to leadership development and award progress, the unit continues to thrive and inspire.

Merlin Explorer Leadership Team